Printing & Collecting Guide

Paper

- Coloring & games: everyday 20–24 lb (75–90 gsm) copy paper.
- Certificates, tags, labels, tickets, binder cover: 65–110 lb cover cardstock (175–300 gsm).
- Check your printer manual for its maximum paper weight (many home inkjets take up to ~80–110 lb).

Printer settings

- Print at 100% / "Actual size" (not "Fit"). Choose US Letter or A4 to match the file.
- Use "Best/High" quality for colored pages; "Standard" is fine for coloring pages.
- Load cardstock one sheet at a time if your printer jams.

Print shop

- Any copy center can print the PDFs. Ask for: "print at 100%, on 80 lb or 100 lb cover stock".
- Bring the file on a USB stick or email it to the shop. Personal-use files only.

Cutting

- Cut on the dashed lines with a paper trimmer or scissors and a ruler.
- A craft knife on a cutting mat gives the cleanest tag edges (grown-ups only).

Corner rounding & holes

- A corner-rounder punch (1/4 in / 6 mm) makes tags and cards look finished.
- Use a standard hole punch on the star/dot marks, then add twine or ribbon.

Laminating & sleeves

- Laminate bingo cards, checklists and countdowns to reuse them with dry-erase markers.
- Keep your collection in a 3-ring binder with clear sheet protectors; put the binder cover in the front pocket.
- Trading-card style pocket pages (9-pocket) fit small cut-out cards.